



# MUHAMMAD RISHAD M

CERTIFIED PROFESSIONAL CODER



+ 971 50 404 3180



muhammadrishadmc@gmail.com



## ABOUT ME

Hardworking and fully certified Medical Coding Specialist has a full understanding of ICD - 10-CM and CPT coding procedures. Excellent data entry skills allow for accurate coding of medical information and provided care. Has a Bachelor Degree in Business Administration, Certification as a Medical Coding Specialist. Committed to work closely with patients, families and other professionals for well-rounded medical care. I would be humbled to have the opportunity to leap ahead with your company and to achieve self-realization and accomplishments of organizational goals. I definitely look forward to the best outcome for both the company and myself.

## PERSONAL DETAILS

Gender : Male  
Location : Dubai  
Passport : V6671467  
Nationality : Indian  
Visa status : Visit visa  
Marital status : Single



## EDUCATION

Bachelor of business administration  
University of Calicut - 2021



## TRAINING AND CERTIFICATION

CPC-Certified professional coder  
American academy of professional coder



## WORK EXPERIENCE

### Medical Coding and Billing

Nov 2021 to oct 2022 (1 year)  
KIMS ALSHIFA HOSPITAL (NABH accredited)  
Kerala, India

- Accounts for coding and abstracting of patient encounters, including diagnostic and procedural information, significant reportable elements, and complications.
- Analyses medical records and identifies documentation deficiencies.
- Assist with Billing and insurance coding, approval and submission.
- Reviews and verifies documentation supports diagnoses, procedures.
- Assigns codes for reimbursements, research and compliance with regulatory requirements utilizing guidelines.
- Follows coding conventions. Serves as coding consultant to care providers.
- Identifies discrepancies, potential quality of care, and billing issues.
- Identifies reportable elements, complications, and other procedures.
- Handles special projects as requested.

## LANGUAGES

English ●●●●  
Malayalam ●●●●  
Tamil ●●●●  
Arabic ●●●●  
Hindi ●●●●

## COMPUTER PROFICIENCY

Operating Software:  
Windows ●●●●  
MS Office ●●●●



## SKILLS

- Structural knowledge of UAE insurance coding billing, authorization, approval and submission
- Solid knowledge of medical terminology, anatomy, pathology
- Good understanding about ICD 10 -CM, CPT, HCPCS
- Good knowledge about Coding conventions and guidelines
- Excellent multi-tasking skills
- Knowledge in pathology coding
- Time management and problem-solving skills
- Better Communication skills and quick learning
- Exceptional data entry skills