



RISWA RAHEEM

ADDRESS

Sharjah, United Arab Emirates

CONTACT

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PERSONAL DETAILS

Date of Birth : 21st April 2000

Marital Status: Single

VISA STATUS

Residential Visa

LANGUAGES KNOWN

- English
- Malayalam

PERSONAL SKILLS

- Good problem solving skills.
- Overall leadership quality
- Ability to deal with people diplomatically.
- Willingness to learn.
- Strong desire for self-Improvement
- A good team player
- Strong attention to detail
- Time Management
- Adaptable to different working environment.

CAREER OBJECTIVE

A well-motivated and dynamic individual with a keen interest and certification in finance. Seeking a challenging position in a progressive and competitive organization that will provide learning and advancement opportunities and utilize my educational and interpersonal skill for success of both personal and corporate growth.

EDUCATION

BACHELOR OF COMMERCE, FINANCE

Sahrdaya College of Advanced Studies, University of Calicut, Kerala, India (2018-2021)

BOARD OF HIGHER SECONDARY EDUCATION

Indian International School, Sharjah, UAE (2016-2018)

SECONDARY SCHOOL LEAVING CERTIFICATE

Al Sabah Indian School, Sharjah, UAE (2016)

PROFESSIONAL QUALIFICATIONS

- Association of Certified Chartered Accountant
Pursuing ACCA (completed 6 papers)

WORK EXPERIENCE

ASSOCIATE – COMPLIANCE & SUPPORTING SERVICES

Al Wahda Tax Consultancy | Sharjah (2022)

- Responsible for preparation of VAT Assessment Reports.
- Vouching of client Inputs and dealt with Tax compliance issues.
- Reviewing and finalization of VAT payable or refunds for the periods.
- Preparation of Quarterly VAT report as per Client request.
- Creation of invoices for the Clients for the payment on services.
- Dealt with CRM Software for following the leads and deal with Client issues.

PROJECTS

Analysis of Students Attitude towards Entrepreneurship (2020)

- To study about the attitude of different youths towards entrepreneurship.
- To study different types of perceived barriers faced by youths while selecting entrepreneurship as a career.

CERTIFICATES

- Gulf Accountancy Olympiad (2017)

(Secured high marks in renowned Accountancy Olympiad Exam Conducted all over UAE).

- Tally ERP 9 certification (2021)
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