



ROVINA MARIA CORDA

SYNOPSIS :

To work in an environment which constantly gives me an opportunity to prove my skills. Uses my potential to the fullest and would be equally profited from my work and finally, to work in a place where I can enjoy my work, so I can give my best to the company.

Contact :

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Personal Details :

Birth Date : 21-04-1999
Nationality : Indian
Passport No : U2946881
Visa Status : Visit Visa
Validity : 06-4-2023

Languages :

- English
- Hindi
- Kannada
- Konkani
- Tulu

Technical Skills :

- MS Office
- MS Word
- MS Excel
- MS PowerPoint.
- Tally ERP 9 with GST

Hobbies :

- Reading
- Travelling
- Gardening

Interpersonal Skills :

- Honest and dedicated
- Time conscious
- Disciplined and flexible
- Willingness to learn new things

PROFESSIONAL EXPERIENCE :**Ernst & Young GDS (Bangalore, India)**

Audit Associate – 2022 to 2023

Duties and Responsibilities:

- Supporting the accounting and auditing team in their daily function.
- Be responsible for delivering highest quality on every task assigned .
- Demonstrate basic understanding of an industry and be aware of technical issues or assurance risks.
- Execute and document specific review procedures as defined by the engagement teams.
- Timely identification of accounting issues, clearly documenting the facts and findings, and discuss with senior or manager.
- Work with GDS senior and global team members to set goals and responsibilities.
- Interacting with global engagement team on a regular basis and develop productive working relationship with them.
- Contributes to a positive team environment by demonstrating consistent commitment and optimism towards work challenges.
- Verifying company's financial information.
- Reconciliation of bank statement.

QUALIFICATION :

- MBA in Finance from Mangalore university with 76%
- B com from Mangalore university with 80%
- Pre University from St. Mary's college Shirva with 78%
- SSLC from St. Mary's high school Shirva with 67%

Internship and Project :

- Bank of Baroda Financial Solution Ltd
- Study on Financial performance analysis with special reference to HDFC Bank.

Declaration

I hereby declare that all the details furnished above are true to the best of my knowledge.

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