



SALEEMA SALAM P

Member ID: 01957868

PERSONAL DETAILS

Mobile No +971528864800
Email Id saleemapilakkal@gmail.com
LinkedIn [linkedin.com/in/saleema-salam](https://www.linkedin.com/in/saleema-salam)
Location Sharjah, United Arab Emirates
Nationality Indian
Passport No Y6962552
Visa Status Spouse Visa

KEY SKILLS

- Anatomy & Physiology
- Medical Terminology
- SAP (RCM Customized)
- 3M Code Finder
- Citrix
- Team Management
- CPT Guidelines
- MS Word
- MS Excel
- Communication

LANGUAGES KNOWN

- ❖ English
- ❖ Malayalam
- ❖ Hindi

REFERENCE

- ❖ **Mrs. INDU K VIJAYAKUMAR**
Assistant manager
Dynamed health care solutions Pvt ltd
Burjeel holdings
- ❖ **Mr. AKHIL K NAIR**
Assistant team leader
Dynamed health care Pvt ltd- Burjeel
holdings

CAREER SUMMARY

Certified Medical Coder with over 2 years of experience in UAE outpatient coding, consistently maintaining an accuracy rate exceeding 95% in high-volume claim processing. Proficient in SAP and coding compliance, with a strong focus on enhancing operational efficiency. Seeking to leverage my expertise in a dynamic healthcare organization in the UAE to contribute to continued success and excellence.

EXPERIENCE

OP MEDICAL CODER | May 2022 – Dec 2024 |

BURJEEL HOLDINGS- DYNAMED HEALTH CARE SOLUTIONS PVT LTD
(SPECIALIZED IN UAE CODING)

KEY RESPONSIBILITIES

- Manages Medical Coding and also keep the update of the coding system to obtain accurate reimbursement for health care claims.
- Utilize specialized software -SAP to assign diagnosis codes and procedures.
- To review claims data to ensure that assigned codes meet required legal and insurance rules.
- To read medical diagnosis, condition and treatment on patient medical records and use industry – standard coding system, such as CPT, ICD that are entered into Health care data base.
- Communicate with physicians and other health care professionals to clarify diagnosis or to obtain additional information.
- Clearing Claim scrubbers.
- Utilizing Core Validator to ensure the correct use of ICD and CPT codes.
- Handled Claims as per DHA and HAAD guild lines for Clinics, Hospitals, and Day care centers (Burjeel, Medeor, LLH)

ACADEMIC CREDENTIALS

2022	MEDICAL CODING AND BILLING Arown Medical Coding Institute CPC Certified
2018 - 2021	GRADUATION BSC MATHEMATICS Calicut University
2016 – 2018	HIGHER EDUCATION BIOLOGY SCIENCE DHOHSS Pookarathara

OTHER SKILLS

- Polite
- Diligent
- Charismatic
- Organized
- Adaptable
- Attentive

DECLARATION

Hereby declare that all the details mentioned above are in accordance with the truth and fact as per the knowledge.

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