



SANOORA .

Certified Professional Coder (AAPC)/ Insurance Coordinator/ Data Entry

Certified Professional Coder (CPC) and recent Medical Coding graduate, I possess a strong educational background in anatomy, physiology, and ICD-10-CM. With expertise in ICD-10, CPT, and HCPCS coding systems, I'm seeking entry-level positions in medical coding, insurance coordination, or data entry in any reputable company. I'm eager to utilize my skills in providing precise coding services, managing data, ensuring compliance, and facilitating seamless communication between healthcare providers and insurance agencies. As a detail-driven and organized individual, I'm passionate about contributing to a dynamic team, ensuring accurate and compliant medical documentation..

✉ sanoorasanu528@gmail.com

📍 Dubai, UAE

🌐 [linkedin.com/in/sanoora-00b790321](https://www.linkedin.com/in/sanoora-00b790321)

📞 +971565925681

📅 18 April, 2001

EDUCATION

Bachelors Degree

Providence women's College, Calicut University.

06/2020 - 03/2023

Courses

- BSc Zoology

Higher Secondary Education

MVHSS Kerala

06/2018 - 03/2020

Courses

- Biology Science

SSLC

MVHSS, Kerala

06/2017 - 03/2018

ACHIEVEMENTS

Academic Background

Successfully completed challenging undergraduate program in Zoology, showcasing solid understanding of biological sciences.

Professional Certification

Obtained certification in medical coding (Certified Professional Coder), showcasing expertise and dedication to the field.

Coding Proficiency

Successfully completed medical coding course, acquiring proficiency in ICD-10 CM, CPT, and HCPCS coding systems.

Clinical Application Expertise

Utilized zoology knowledge to accurately assign codes to medical procedures and diagnoses, utilizing knowledge of anatomy, physiology, and biology.

Coding Accuracy and Compliance

Ensured accurate coding and billing through thorough review and interpretation of medical documentation.

SKILLS

ICD-10 CM and CPT coding system

HCPCS and HIPPA

Anatomy and physiology

Coding guidelines & Medical Terminology

Certified Professional Coder (CPC)

Insurance coordinator

Data analysis and interpretation

Communication skills

Technical skills in Microsoft Office Excel

Stayed up-to-date with coding updates

Attention to detail

Problem solving

Prioritizing tasks and managing workload

Payer guidelines and coding standards

CERTIFICATES

Certified Professional Coder (CPC) 83%
(03/2024 - Present)

AAPC Approved (American Academy of Professional Coder) Certification

LANGUAGES

English

Full Professional Proficiency

Hindi

Full Professional Proficiency

Malayalam

Native or Bilingual Proficiency

Tamil

Full Professional Proficiency

STRENGTH

- ★ Willing to work and stay focused under pressure.
- ★ Strong will power with desire to contribute and success.
- ★ Ready to do things differently if it aids better results.
- ★ Self motivate and quick learner

PERSONALITY TRAITS

- ★ Sincere
- ★ Punctual
- ★ Team Worker
- ★ Positive Attitude
- ★ Attention to detail

PERSONAL DETAILS

Visa Status	:	Husband Visa <i>Valied until Sept 2026</i>
Nationality	:	Indian
Gender	:	Female
Marital Status	:	Married
Avalability	:	Immediate