



SHABANAM PUTHIYEDATH MYTHEEN

HEALTHCARE ASSISTANT

+971 525022655

mytheenshabanam@gmail.com

Al Nahda ,Dubai Sharjah border ,UAE

PROFESSIONAL SUMMARY

Seeking the opportunity to become part of an esteemed healthcare team as a Health Care Assistant, where I can apply my dedication and commitment to providing exceptional patient care, And bringing excellent organizational skills, compassion, and enthusiasm for helping others.

EDUCATION

Certified Nursing Assistant(Diploma) | May 2024 -September 2024

CNA Training Institute Dubai , UAE

- Certified nursing assistants also administer medications and maintain patient comfort and safety.
- 90% Mark scored in American Medical Certification Association Exam

Bachelor of Computer Application | 2026-2030

Mahatma Gandhi University, Kottayam Public university in Kottayam, India

- Focuses on topics such as Internet Applications, Operating Systems, Database management systems.

PROFESSIONAL EXPERIENCE

Healthcare Assistant Training | October 2/2024 -October 8/2024

Saudi German Hospital , Dubai ,United Arab Emirates

- Assisting with daily living activities such as eating, showering and using the toilet
- Utilising equipment to move patients when necessary
- Taking the patient's vital signs such as blood pressure and temperature
- Talking to patients and reassuring them
- Assisting nurses and other staff when needed , Adhering to professional standards
- Delivering reports to Case Managers and reviewing any important changes in the patient's condition.
- Facilitating the admission, discharge and transfer of patients.

Back Office Support | Jan 2023 - May 2024

SunDev Technologies LLC ,Dubai .United Arab Emirates

- Respond to customer inquiries regarding online merchandise, order, product, questions or problem in
- Maintain data entry requirements by following data program techniques and procedures.
- Enter customer and account data by inputting alphabetic and numeric information on keyboard.
- Verify entered customer and account data by reviewing, correcting, deleting,

Administrator Cum Receptionist | Dec 2021 to Oct 2022

Vox star corporate services , Dubai, United Arab Emirates

- Overseeing clerical tasks such as sorting and sending emails. Track stocks of office supplies and place orders when necessary.
- Check validity for client application in government sites .
- Coordinate office activities and operations to secure efficiency and compliance to company policies

SKILLS

- Patience and the ability to remain calm in stressful situations
- Ability to handle multiple tasks safely and efficiently
- Clear verbal communication skills to explain sensitive information
- Excellent customer service skills
- The ability to work well with their hands
- Capability to accept criticism
- The ability to work well with others

LANGUAGES : English , Tamil ,Hindi , Malayalam

CERTIFICATIONS

Basic Life Support

CNA Training Institute Dubai , UAE - Sep 2024
America safety and health institute

PERSONAL DETAILS

- Nationality : India
- Date of Birth : 08/06/1996
- Visa Status : Dependent visa



American Medical Certification Association

Certifies that

Shabanam Puthiyedath Mytheen

has successfully completed and set forth requirements for

AMCA Nursing Assistant Certification

E. C. Davies

Edward C. Davies
Director of Operations

Issued on: September 21, 2024 Expires on: September 30, 2026

NAC Cert ID # 6759





CERTIFICATE

OF COMPLETION

This Certificate is Proudly Presented To

SHABANAM P MYTHEEN

For **Health Care Assistant Training**
from **02.10.2024** to **08.10.2024** for a
total of **60 hours**

Organized by SGH Clinical Training
Committee

Dr. Omar Sabri
DIO & Director of Clinical Training





Letter of Good Standing

I am writing this letter to confirm that **Shabanam Puthiyedath Mytheen** enrolled in our Certified Nursing Assistant training program and is in good standing.

During her time in our program, she has demonstrated a strong commitment to learning and improving her skills. She has consistently shown a high level of professionalism, dedication, and an eagerness to learn.

Shabanam Puthiyedath Mytheen has met all the requirements for our Certified Nursing Assistant training program and finished last September 2024.

We do not doubt that she will continue to excel in their studies and will make a positive impact in the healthcare field.

If you require any additional information, please feel free to contact us.

Sincerely,

Myra Teano
Course Coordinator
CNA Training Institute





Recommendation Letter

I am writing to highly recommend **Shabanam Puthiyedath Mytheen** for a Certified Nursing Assistant position at your healthcare facility. She recently completed her training program with us, and I have been consistently impressed by her dedication, work ethic, and patient care skills.

During the program, she consistently demonstrated a strong commitment to learning and improving her skills. She is eager to participate in class discussions, ask questions, and take on additional responsibilities. She showed exceptional skills in patient care, including assisting with activities of daily living and monitoring vital signs.

I am confident that she has the necessary skills, knowledge, and passion to excel as a Certified Caregiver Professional at your healthcare facility. She has a strong desire to make a positive impact on the lives of patients and is committed to pursuing a career in healthcare.

I strongly recommend **Shabanam Puthiyedath Mytheen** for any Certified Nursing Assistant opportunities that may arise and believe that she would be an asset to your institution.

Please feel free to contact me if you have any questions or require additional information.

Email: info@cna-traininginstitute.com

Whatsapp Number: +971521888207

Telephone Number: 042348200

Sincerely,

MYRA TEANO

Course Coordinator
CNA Training Institute

