

# SIYA JAMES

## OUTPATIENT MEDICAL CODING SPECIALIST



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📍 Ghuwair, Sharjah, UAE

🎂 24 Oct 1997

## WORK EXPERIENCE

### OP MEDICAL CODER

DYNAMED HEALTHCARE SOLUTIONS - UNDER VPS GROUP

Mar 2020 – Apr 2024

- Assigned and sequenced ICD-10-CM and CPT codes for accurate documentation and reimbursement in outpatient settings.
- Reviewed medical records to ensure correct coding and compliance with guidelines.
- Utilized various coding systems and tools to facilitate accurate code assignment and maintain data integrity.
- Collaborated with healthcare providers to clarify documentation and resolve coding discrepancies.
- Ensured coding accuracy and compliance with current coding standards, achieving high accuracy rates.
- Processed claims efficiently, addressing and correcting coding errors to prevent denials and delays.
- Stayed current with updates to coding guidelines and healthcare regulations to ensure compliance.

## EDUCATION

### CERTIFIED PROFESSIONAL MEDICAL CODER

CIGMA Medical Coding Academy, Edappally, Kerala, India

Oct - 2019

### BACHELOR OF SCIENCE IN MICROBIOLOGY

SNGIST Arts and Science College, N. Paravur, Ernakulam, Kerala, India

Mar – 2019

### HIGHER SECONDARY EDUCATION

Government Higher Secondary School GHSS, Vennala, Kerala, India

Mar – 2020

### SSLC

Government Higher Secondary School GHSS, Vennala, Kerala, India

Mar 2014

## SKILLS

Responsive Personality

Enthusiastic

Hardworking

Team Player

Self-Motivated

Willingness to Learn

Problem Solving Ability

Self-Motivated

Analytic Skills

## VOLUNTARY EXPERIENCE

INTERNSHIP - UAE RCM CODING

## PASSPORT DETAILS

Passport No : T8890597

Date of Expiry : 18/09/2029

Place of Issue : Ernakulam

## AREAS OF EXPERTISE

- ✓ **CODING** - Expert in ICD-10-CM and CPT coding with a 95% accuracy rate.
- ✓ **ANALYTICAL** - Strong problem-solving and error-correction abilities.
- ✓ **COLLABORATION** - Effective in working with providers and meeting standards.
- ✓ **LEADERSHIP** - Skilled team leader with a quick learning ability.

## LANGUAGES

English

Full Professional Proficiency

Malayalam

Full Professional Proficiency