



SURYA MB

Intend to build a career with a challenging position in your organization with committed and dedicated people, where I can expose my skills with high responsibility.

Skills

- Data entry
- Patient support
- Expert with Microsoft Office
- Communication
- Administrative Support
- Extensive computer skills.

Experience

- 2 years of experience as a Medical Transcriptionist in Gimcare Hospital, Kannur, India.
- 1 year experience as a Medical Transcriptionist in Cardiology Department at Metromed International Cardiac Centre, Calicut, India.
- 4 months experience as a medical transcriptionist in Sreechand Speciality Hospital, Kannur, India

Experienced in:-

1. Discharge summary making
2. Cardiac Cathlab procedure reports making
3. Echocardiography report making
4. Medical referral letters making
5. USG reports making

Contact:

Email:
suryamb3@gmail.com
Mob:
+971556536357
+919645534490
+918848811400

Address:

Mangakandi House
Pulpally Post
Chundakolly, Wayanad
Kerala, India
Pin-673579

Date of Birth:
04/02/1996

Sex:
Female

Nationality:
Indian

Languages known:
English, Hindi,
Malayalam, Tamil

Passport Number:
V2124594

Passport Validity:
25/07/2031

Educational Qualification

COURSE	INSTITUTION	UNIVERSITY/BOARD	YEAR OF PASSING
SSLC	Vijaya Higher Secondary School Pulpally	Kerala Board Of Public Examination	2011
Plus Two Computer Commerce	Vijaya Higher Secondary School Pulpally	Kerala Board of HSS	2013
Degree BA English language and literature	Pazhassiraja College Pulpally	Calicut University	2017
Diploma in Medical Transcription	D.M. Wims Medical College Wayanad		2018
Medical Coding	Tranzorze Solutions Calicut		2019

Reference

- **Dr.Raveendran.P**
MD,DNB (Cardiology),FSCAI
Senior Interventional Cardiologist
Email : drpraveendran@gmail.com
Mobile Number: +919447083949
- **Dr. Sundeep K Bhaskaran**
MBBS, MD, MRCP (UK), DNB (Cardiology)
Consultant-Interventional Cardiology

Declaration

I do here by declare that all the above information is correct to the best of my knowledge and belief.

Place:

SURYA M B

Date: