



CONTACT

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EDUCATION

2022 – 2024

AJ INSTITUTE OF HOSPITAL
MANAGEMENT, RAJIV GANDHI
UNIVERSITY – MANGALORE

- Master of Hospital Administration
(MHA)

2018 – 2022

KS HEGDE MEDICAL ACADEMY,
NITTE UNIVERSITY – MANGALORE

- BSc in Medical Imaging
Technology

CORE COMPETENCIES

- Hospital Operations
- Quality Audits & Accreditation
- Quality Assurance & Patient Safety
- Radiology Workflow Support
- Training & Development
- EMR Systems
- Documentation & Compliance
- MS Office | Data Analysis
- Patient Satisfaction & Communication

LANGUAGES

- English (Fluent)
- Malayalam (Fluent)
- Hindi (Intermediate)
- Kannada (Basics)

SWATHI KUMAR V

HOSPITAL ADMINISTRATION PROFESSIONAL

PROFESSIONAL SUMMARY

Healthcare Administration professional with a Master's in Hospital Administration and Bachelor's in Medical Imaging Technology. Experienced in hospital operations, HR coordination, patient flow, documentation, and quality audits. Skilled in cross-department collaboration, staff training, and compliance with UAE healthcare standards. Seeking to contribute to efficient, patient-focused care in a hospital setting.

PROFESSIONAL EXPERIENCE

OPERATIONS INTERN – AJ HOSPITAL AND RESEARCH CENTRE, MANGALORE AUG 2024 – NOV 2024

- Conducted audits across HR, nursing, and quality departments.
- Collaborated with Director of Medical Administration for process improvements.
- Led staff training on radiology consent form protocols.

RADIOLOGY OPERATIONS SUPPORT – AJ HOSPITAL AND RESEARCH CENTRE JAN 2024 – MAY 2024

- Carried out patient satisfaction surveys for CT contrast cases.
- Recommended workflow improvements based on data analysis.

MANAGER ON DUTY (MOD) – AJ HOSPITAL AND RESEARCH CENTRE NOV 2022 – NOV 2024

- Managed shift-wise hospital operations including emergency preparedness.
- Conducted crash cart inspections, reported incidents, and suggested improvements.

RADIOLOGIC TECHNOLOGIST INTERN – KS HEGDE HOSPITAL SEP 2021 – FEB 2022

- Performed diagnostic imaging procedures (X-rays, MRIs, CTs)
- Ensured safety protocols and collaborated with medical staff.

PROJECTS

- Radiation Safety Device Monitoring:** Led a dissertation project assessing radiation monitoring among tertiary hospital staff.
- Quality Improvement Audit:** Conducted comprehensive data collection and feedback sessions with ward doctors to improve clinical documentation standards.
- Technology Integration:** Provided feedback on Doctor Bazaar software usability; collaborated with IT for performance enhancements.
- A Study on the Impact of Remote Patient Monitoring System on Early Detection of RRTs and Code Blue Events.

CERTIFICATIONS

- QIMPRO Junior Qualitist Certificate (2024)
- CPQA – CAHO Accreditation Program (2023)
- CAHO SACHON Conference Delegate – NIMHANS (2023)
- Poster Presentation: Personnel Dosimetry – ISRT CME (2019)