SAHANA M
Certified Medical Coder

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Location: Al Wifaq building, Ajman, UAE

SUMMARY

A highly skilled and detail-oriented Medical Coding Analyst with expertise in medical coding and healthcare solutions. With a Bachelor of Science in Botany and professional experience as a Medical Coding Analyst at Optum Global Solutions, I possess a strong understanding of coding systems, healthcare processes, and regulatory compliance. Adept at accurately translating medical records into standardized codes, ensuring optimal billing and reimbursement processes. I am currently seeking opportunities in medical coding where I can leverage my analytical skills, knowledge of coding systems, and passion for healthcare to contribute to the efficiency and success of a healthcare organization.

EDUCATION

Medical Coder
Cardea Healthcare Solutions, Kerala, India
Bachelor of Science in Botany (BSc)
University of Calicut, Kerala, India
2019 – 2022
Higher Secondary Education
Govt Higher Secondary School, Kerala, India
2016 – 2018
Secondary School Leaving Certificate (SSLC)
Govt Higher Secondary School, Kerala, India
2015 – 2016

PROFESSIONAL SKILLS

- ICD-10-CM, CPT, HCPCS, Modifiers
- HIPAA Compliance, Coding Guidelines
- Medical Terminology, Anatomy, Physiology
- Data Entry, Documentation
- Problem-Solving
- Communication
- Accuracy in Coding
- Time Management
- Multi-tasking
- Record Assessment
- Documentation Oversight
- Medical Record Security
- Coding Error Resolution
- Attention to Detail
- Medical Software Proficiency

LANGUAGES

- English
- Malayalam
- Tamil

PROFESSIONAL EXPERIENCE

Medical Coding Analyst
Optum Global Solutions, Hyderabad, India | 2022 - 2025

- Assigned ICD-10-CM, CPT, and HCPCS codes with modifiers for diagnoses, procedures, and professional services.
- Reviewed patient medical records for accuracy and completeness in coding.
- Tested coding programs for errors and improved coding quality.
- Stayed current with coding guidelines, regulations, and industry updates to ensure compliance.
- Provided coding services for healthcare providers and physician groups.
- Ensured HIPAA compliance by protecting patient confidentiality and sensitive information.
- Identified and corrected coding errors, preventing payment denials and delays.
- Maintained updated knowledge of medical terminology, anatomy, and healthcare policies.
- Collaborated with healthcare providers to resolve coding queries and optimize coding accuracy.

SOFTWARE PROFICIENCY

- **Microsoft Office Suite:** Word, Excel, PowerPoint, Outlook
- **Data Entry:** Excel, Word