



## **CONTACT**

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## **EDUCATION**

**Bachelor of Pharmacy: B-Pharm-2009**

Nirmala College of Pharmacy, MG University, Kerala, India

**Higher Secondary Education: 2004**

Govt HSS Kerala, India

**Diploma in Computer Application**

Cdit Govt of Kerala, India

MS Word, MS Excel, MS PowerPoint, MS Outlook.

## **LANGUAGES**

- English
- Hindi
- Malayalam
- Tamil

# **SHIJI RASI**

## **PHARMACIST**

Holding DHA Eligibility with MOH Evaluation Under Process

## **PROFESSIONAL SUMMARY**

Compassionate and Systemic Professional with 9+ Years' Experience in Pharmaceutical Services. Highly proficient in carrying out Doctors Perceptions precisely to prevent adverse drug interactions and ascertain effective treatment equipped with Proven success in increasing the overall productivity by executing efficient processes that enhanced business workflows while reducing Errors.

## **WORK HISTORY**

Feb 2009 - Dec 2014, Feb 2019- Mar 2022

**Senior Pharmacist-KTCT Multi Specialty Hospital, Kerala, India**

- Receiving Written Prescription from the patients and verifying validly and accuracy of the Information.
- Ensure all medications are Dispensed correctly and in a timely manner.
- Handled customer inquiries, responsible for checking prescriptions to ensure correct Doses.
- Provided prescribed medications, Drugs, and other Pharmaceuticals.
- Provide Drug information to the patients, physicians, nursing and other ancillary departments
- Maintain effective relationship with physician, hospital staff, patients and other departments and ensure all medication therapies are appropriate regarding patient and disease parameters and other factors.
- Ensure Good Customer Service is provided to all patients and Complaints are handled in an appropriate and professional Manner.
- Ensure adequate control and Documentation of all controlled substance, records and monitor patients' medication Profiles.
- Submit reports to the management such as monthly Stock reports, Close to expiry stocks, Delivery Records etc.
- Receiving incoming Supplies, verifying the material list and their quantities, and making payments.

## **SKILLS**

- Confidentiality
- Communication Skills
- Management Skill
- Multi-Tasking
- Goal Orientated
- Problem Solving
- Proactive
- Time Management
- Decision Making
- Computer Skills
- Flexibility
- Attention to Detail