

SNEHAASRI JANARDHANAN

MBA Financial Management



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Location : Sharjah , UAE
DOB : 28-07-1998
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Visa Status : Spouse Visa

OBJECTIVES :

I intend to build my career with a leading corporate to develop and demonstrate my skills, talents and thinking in a way that aids the growth of the company and myself while being resourceful, innovative and trustworthy.

EDUCATION :

- **MBA Financial Management** : (2021 – 2023), Madras University, Chennai, India
- **B.Com General** : (2016 – 2019), Madras University, Chennai, India

ADDITIONAL QUALIFICATION :

- **NISM - SERIES V-A : Mutual Fund Distributors Certification Examination**
- **VAT in the UAE : Principles and Application – Udemy , Dec 2024**
- **UAE Corporate Tax Law Masterclass – Udemy , Dec 2024**

SKILL SETS :

CORE COMPETENCIES

- Client relationship management
- Fraud detection and prevention
- Standard of accounting
- Cross selling abilities
- Client Payments
- Billing
- GST , VAT

SOFT SKILLS

- Data-Driven decision making
- Communication skills
- Time Management
- Problem solving
- Critical thinking
- Deep dive

SOFTWARE SKILLS

- Tally. ERP 9
- Oracle
- Finacle
- Ms office

KEY CONTRIBUTIONS:

- Increased A + profitability in managed book of accounts.
- Recorded total portfolio growth of 184 Million (INR) in total relationship value.
- Successfully onboarded 150+ affluent and wealth customers within 2 years.

WORK EXPERIENCE (5.6+ YEARS):

 Deputy Manager - Grade: I - ICICI Bank Ltd , Chennai, India



(July 2022 – Dec 2024)

Responsibilities:

- Build and maintain strong relationship with client and understanding their financial needs and concerns.
- Ensure compliance with regulatory requirements and internal policies to mitigate risks associated with client's account transactions.
- Completed the assigned tasks of providing financial advice to customers in choosing financial products and services

- Handling various types of financial transactions including deposits, withdrawals & transfers of payments with proper due diligence.
- Monitor and evaluate the performance of client portfolios and provide reports to the management.
- Modified, opened and closed customer accounts.
- Reduced bank losses by setting successful risk management policies.
- Responsible for the day to day branch operations ensure proper controls, process and procedures are adhered to at times as per the laid down bank policies.
- Ensure adheres to all KYC & AML processes with regards to business and acceptance TAT is observed of all times.
- Adhered to strict safe deposit box operations and guidelines
- Assisted supervisors with audits and daily balancing of the vault.
- Balanced cash drawers at the end of each shift, ensuring zero discrepancies.
- Accurately processed daily transactions, including cash deposits, wire transfers, loan payments & check cashing.
- Ensured TAT is achieved in all times of banking operations.
- Earned A+ profitability in managed book of customers.

 **Credit Controller - SGS India Private Limited, Chennai, India**



(June 2019 – July 2022)

Responsibilities:

- Generating and sending invoice to the customers promptly, detailing about their services and products provided upon the agreed price and terms.
- Ensuring client billing is completed within TAT
- Recording payments received from customers and applying them in company's financial record.
- Monitoring the aging of accounts receivable to identify past due balance and prioritize collection efforts.
- Generating regular reports on accounts receivables, bad debts reserve to inform management for immediate decision making.
- Following up with customers overdue payment through mails, phone calls and encourage for the prompt payment by resolving their issue.
- Managing client details with PAN, TAN and GST in database
- Creating new client account in database
- Issue Solution :- * GST Credits * Billing Issues

 **Intern (Auditing) – Sunil Kumar & Co , Chennai**

(NOV 2018)

- Developing knowledge of & ability to apply appropriate auditing techniques, Information systems & accounting principles
- Proficient use of applicable software programs, including Microsoft Office suite (specifically Excel & Word)

 **Intern (Auditing) - TVS Sundram Fasteners – Autolec Division , Chennai**

(MAY 2018)

- Assists audit staff in conducting reviews of assigned organizational & functional activities by evaluating the adequacy and effectiveness of management controls
- Completes detailed audit steps as assigned as part of organizational and functional audit reviews
- Tests substantively as directed to determine if organizational units are performing their financial and operational control activities cost-effectively, and in accordance with Company and unit business plans and objectives

LANGUAGES KNOWN :

- English
- Hindi
- Tamil
- Malayalam

DECLARATION:

I hereby declare that the above information that is furnished is true to the best of my knowledge.

**Thankfully,
[SNEHAASRI J]**