Dr. Sruthi. B.C
Mob: +971-52-7283239
Sharjah, UAE
Sruthibc.86@gmail.com

CAREER OBJECTIVE

Obtain a challenging position in a healthcare organization as a *medical coder/* insurance claim officer/ medical related services where my qualification and experience would fit to utilize my potentials to the optimum level so that will benefit my personal development and growth of the organization to the maximum extent possible.

LICENSES AND CERTIFICATIONS:
- Certified Professional Coder (CPC)-ICD-10 from AAPC .
- Bachelor Degree Certificate (BHMS) from Rajiv Gandhi University of Health Science, Karnataka.
- Physician Licensed by the section 22 OF KARNATAKA HOMEOPATHIC PRACTITIONERS ACT.
- The KARNATAKA BOARD OF HOMEOPATHIC SYSTEM OF MEDICINE – Registration
- The TRAVANCORE-COCHIN MEDICAL COUNCIL Registration.

ACADEMIC CREDENTIALS
BHMS (BACHELOR OF HOMOEOPATHIC MEDICINE AND SURGERY)

BHMS- completed in the year 2011 march, from Father Muller Homoeopathic Medical College and Hospital, MANGALORE, INDIA, affiliated by Rajiv Gandhi University of Health Science, Karnataka.

ADVANCED MEDICAL CODING AND BILLING.

Undergone intensive training in advanced medical coding and billing from October 2011 to January 2012 for a period of 160 hours by ALDOS MEDICAL SERVICES PVT.LTD, BANGALORE.

WORK EXPERIENCE
MEDICAL CODING.

One month work experience in Medical coding and Billing with CEPHAL Medical Billing Centre.
- E claim processing
- Confirming E claim submission report

CLINICAL HOMEOPATHIC PRACTICE FOR 2 YEARS IN KERALA, INDIA.

Dedicated and patient focused Homeopathic practitioner with proven strength in treating wide range of acute and chronic patient illness. Recognized as an excellent care provider and patient advocate. Well exposed to wide range of epidemic diseases, life style diseases, pediatric cases and even a few number of psychiatric disorders. Also aware of the limitations of the system and hence willing to refer such cases to the concerned medical persons.

INTERNSHIP

Worked as a Trainee Doctor in Father Muller's Homoeopathic Medical College and Hospital from March 2010 to April 2011.

Responsibilities Handled as Intern:
- Medicine & Surgery Department
- Gynecology Obstetrics & Pediatric Department
- ENT, Ophthalmology, Skin Department
- Community Medicine Training
- Dissertation work done on "TREATMENT OF MOLLUSCUM IN HOMEOPATHY" during the one year compulsory rotary internship program.

- Attended more than 5 camps in rural areas of Kerala and Karnataka (India)
- Worked in treatment section of old age poor home
- Attended IPD cases during this period.
- Data management for IPD, OPD and dispensary.
- Arranging all documents of patient's consultation and appointments

SKILLS & EXPERTISE
- Good knowledge in ICD-9CM, ICD 10-CM, CPT, HCPCS, (in guidelines and coding methods) Medical Billing
- Excellent in Medical terminology, Anatomy and Physiology.
- Fast in coding fromICD-9 CM, ICD-10 CM,CPT, HCPCS
- Computer knowledge about windows basic operating system, Microsoft Office 2013 (MS-Word, MS-PowerPoint, MS-Excel)
- Updated about the medical conditions and procedures.
- Positive attitude, diligent and committed, excellent interpersonal communication skills, dedicated towards my goals, values time.
- Excellent in planning, executing, problem solving.
- Excellent in maintaining customer satisfaction and colleague coordination

PERSONAL ATTRIBUTES
- Good communication skill
- Fluency in English(reading, writing and speaking)
- Willing to learn and work hard to achieve target
- Concerned about accuracy
- Adaptable to new environment.
- Presentable personality
- Self-confident

PERSONAL PROFILE

Name	:	Sruthi. B.C
Gender	:	Female
Marital Status	:	Married
Nationality	:	Indian
Passport No	:	K 5230676
Visa Status	:	Husband Visa
Phone No	:	+971-52-7283239(M)
Date of Birth	:	08th November 1986

Declaration:

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Place: Sharjah
Date: 23/09/2019   Dr Sruthi. B.C