

Stenymol Antony

| stenymolantony@gmail.com | 0551341549 |
Building No: 743, Flat No: 104, Muwaileh, Sharjah, UAE

CERTIFIED PROFESSIONAL CODER

Member ID: 01848671

CAREER OBJECTIVE

Certified professional coder, seeking a medical coding position in the health care administration field. I provide dedication, commitment, loyalty and perseverance to any company that I work for. To grow within a company that supports continuing education to further my career as a coder.

CERTIFICATIONS

- AAPC Certified Professional Coder

KEY SKILLS

<i>ICD -10-CM Guideline</i>	<i>Office Support</i>	<i>Web Designing</i>
<i>CPT Coding Guideline</i>	<i>General Administration</i>	<i>.Net Programming</i>
<i>HCPCS Coding Guideline</i>	<i>Microsoft Excel</i>	<i>Microsoft SQL</i>
<i>Medical Terminology</i>	<i>Microsoft Word</i>	<i>C# Programming</i>
<i>Anatomy/Physiology</i>	<i>Microsoft PowerPoint</i>	<i>C Programming</i>

WORK EXPERIENCE

Aug 2018 – Still Working	MANARAT AL SAJAA AUTO ELECT REP, Sharjah, UAE Admin Executive <ul style="list-style-type: none">• Prepare invoices for products and/or services.• Generate accounts payable reports, so timely payments can be made to vendors.• Prepare and send quotations to customers.• Issue monthly statements, keep customers files updated with current invoices, bills and contact information.• Created daily invoice report, generated credit report and maintained invoice files.• Check invoices for discrepancies in price, quantity and items.
Jun 2017 – Jul 2018	KELTRON KNOWLEDGE CENTRE ,Pala, Kerala .Net Trainer <ul style="list-style-type: none">• Develop academic Projects of students.• Provide training in ASP.Net with C#, ASP.Net MVC,SQL Server.• Provide training in HTML, CSS AND JavaScript.

EDUCATION

2020	Certificate Program in Medical Coding and Billing
2012 -2016	Mangalam College of Engineering, Ettumanoor, Kottayam, Kerala B.Tech (Electronics and Communication Engineering)
2012	St. John Nephumsian's Higher Secondary School, Kozhuvanal, Kerala 12 th (Biology Science)
2010	St. Joseph`s Girls High School, Mutholy, Kerala SSLC

ADDITIONAL INFORMATION

Nationality:	Indian
Date of Birth:	21 st July 1994
Passport No:	P6427898

REFERENCE

- Mr. Muraleedharan
Technical Manager, Manarat Al Sajaa Auto Elect Rep, Sharjah, UAE
Mobile: 050 9873645, Email: muralimanarat@gmail.com
- Mrs. Sreekala .B
HOC, Keltron Knowledge Centre, Pala, Kerala
Mobile: +91 9447780237, Email: sreekalabhaskar@gmail.com

DECLARATION

I hereby declare that all the particulars given above are true to the best of my knowledge and understanding.

Place: Sharjah

Stenymol Antony