



INFO



Subeesh PK



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Dubai, UAE

SUMMARY

- I am holding MBA with Finance and Logistics
- Proven accounting proficiency.
- Efficient in all administrative work
- Excellent computer proficiency in MS Office and accounting software

SUBEESH P K

ASSISTANT ACCOUNTANT

CAREER OBJECTIVE



To acquire a challenging career with dynamic a organization where I can efficiently utilize my skills, experience and make a significant contribution towards the goal of the organization and thereby self-development.

EDUCATION



2015 - 2017

MBA FINANCE AND LOGISTICS MANAGEMENT

The graduate from the full - time MBA with achieving skills, experience and confidence. Now only two Year long cover a wide range of finance areas and Accounting areas.

2012 - 2015

BCOM-COMPUTER APPLICATION

Computer application to contribute technically, strategically and operationally to an organizations development.

EXPERIENCE



ASSISTANT ACCOUNTANT

DOHA BROKERAGE & FINANCIAL SERVICES LIMITED

Kerala, India - 2017/09-2018/03

DBFS committed to create and enhance wealth for corporate and retail customers, by delivering cutting edge financial solutions which suit their specific needs.

Accomplishments:

- General knowledge of payroll and book keeping
- Accounting degree
- Advanced knowledge of spreadsheet and accounting programs, such as Excel and Tally ERP 9
- Strong organizational skills
- Team-oriented frame of mind

SKILLS

Tally ERP 9

Microsoft Word

Advanced Excel

Diploma in Computer Application

Hard Working

Motivating

Good Cooperating to Co workers

Leading to others

LANGUAGE

English

Malayalam

Hindi

Kannada

Tamil

NOTABLE HIGHLIGHTS

INTERNSHIP

One month summer Internship Training at Ganesh Industries, Kanhangad, Kerala, India.

PROJECT

Project work on "A study on comparative analysis of saving habits between privat and public sector banks."

PROJECT

Project work on "An organizational study of Bescoat company madikai, Kanhangad, Kerala, India.

PERSONAL INFORMATION

Father Name : Sukumaran P

Gender : Male

Marital Status : Single

Nationality : Indian

Date of Birth : 12 January 1995

Passport Number: K6456741

Date of Issue : 14 March 2013

Date of Expiry : 13 March 2023

Visa Status : Visit Visa
(Expiry on May 19, 2019)

Availability : Immediate

DECLARATION

Above mentioned details are correct and true to the best of my knowledge .I wish to mention that my experience has given me great efficiency. I therefore, assure you my ability to fulfill my duties to the entire satisfaction of my superiors.

Subeesh PK