



SUFEERA T. K.

Email: *sufeerashahama@gmail.com*,

Mob: +918086128408.

Dear Sir/Madam,

I am **Sufeera T. K.**, an energetic, self-motivated, enthusiastic Professional. I am writing to express my interest in securing employment with your organization. As you will see, I come to you with a background that you will find unique and distinctive among your typical applicants.

While it may not be immediately obvious, let me assure you that my background has prepared me with qualifications that are ideally suited to the healthcare industry, and that will allow me to benefit your organization. Record of good teamwork, maintains excellent patient management, cultivated referral networks and open-minded.

The qualifications outlined above are representative of the value I offer to your organization, and are more fully outlined in the enclosed resume. Combined with rare level of enthusiasm, commitment and drive, I am confident that I would quickly become contributing as a team member. Should you agree, I would welcome the chance for an interview, even if on a purely exploratory basis.

Thanking you,
Yours Sincerely

Sufeera T.K.

Sufeera T. K.

Calicut, Kerala.

Mobile: +918086128408.

Email: *sufeerashahama@gmail.com*

ADMINISTRATIVE RESPONSIBILITIES

- Co-ordination of nursing activities.
- Assigning and delegating Duties and Responsibilities
- Orientation of nursing students and new staffs
- Scheduling of Patients
- Maintaining stock lines, Central Sterile Supplies, Drugs and Miscellaneous at all time.

Key Strength Areas

Personal Care of the Patient	Abdominal Paracentesis
Minor and Major Dressing	Suture Removal
Introducing I V Cannula	Foley's Catheterization
Administering Medications	Cardio Pulmonary Resuscitation

EXPERIENCE DETAILS

- **Hospital Name:** IQRAA INTERNATIONAL HOSPITAL, Calicut
Department: Transplant Ward
Position: Staff Nurse
Duration: 1st January 2016- Still Working
- **Hospital Name:** St. JUDE'S HOSPITAL, Kottayam
Department: General Ward and Casualty
Position: Staff Nurse
Duration: 9th November 2009- 14th January 2012

ACADEMIC DETAILS

- **NTR University of Health Sciences**
GNM- General Nursing Midwifery (2009),
- **Kerala Education Board,**
Plus Two (2005),

REGISTRATION DETAILS

- Council Registration: Kerala State Nursing Council
Registration No: 98417
- Council Registration: Andhra Nursing Council
Registration No: 86238

INSTRUMENTS HANDLED

1. Pulse Oximeter
2. Glucometer
3. Infusion Pump and Syringe Pumps
4. Suction Apparatus
5. Nebulizer
6. Pulseoxy Monitor
7. E.C.G Machine and Audiometric Machine

PERSONAL DETAILS

Father's Name : Mohammed A.
Nationality : Indian
Date of Birth : 20/03/1987
Religion : Islam
Gender : Female
Marital Status : Married
Languages Known : English, Malayalam and Telugu.

DECLARATION

I do hereby declare that the particulars given above are true to the best of my knowledge and belief.

Place: Calicut

Date:

Sufeera T.K.