# **RESUME**



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## **CAREER OBJECTIVE:**

Seeking a challenging opportunity to demonstrate my skills, abilities and aim for simultaneous achievement of corporate and personal goals in a dynamic environment offering career growth and professional development.

### WORK EXPERIENCE:

## Phlebotomist (September 2019–November 2020) Thyrocare Lab (Mumbai, India)

- Collect blood samples from patients.
- Practice proper patient identification, especially when working on hospital floors.
- Label vials with patient names and dates.
- Decipher the best method for drawing blood depending on the specific patient.
- Transport all specimen samples to a nearby laboratory.
- Centrifuge blood samples, depending on if this is allowed in the state you are working in.
- Expect to work with a large number of patients varying in age and health status.
- Be friendly, courteous and sympathetic when it comes to working with patients.
- Keep your phlebotomy cart or station well-organized at all times.
- Practice infection control standards at all times when working with patients and equipment.

## Lab Technician - (August 2018-August 2019) PD Hinduja Hospital (Mumbai, India)

- Conducting and supporting scientific investigations and experiments.
- Planning, setting up and undertaking controlled experiments and trials.
- Recording and analysing data.
- Demonstrating procedures.
- Collecting, preparing and/or testing samples.

- Maintaining, calibrating, cleaning and testing sterility of the equipment.
- Providing technical support.
- Presenting results to senior staff.
- Writing reports, reviews and summaries.
- Keeping up to date with relevant scientific and technical developments.
- Supervising staff.
- Carrying out risk assessments.
- Ordering and maintaining stock and resources

#### SUMMARY OF SKILLS:

- Laboratory testing and analysis skills.
- Knowledge of technical properties of raw materials being analyzed.
- Ability to use traditional and digital instruments and equipment.
- Knowledge of statistical data collection methods.
- Ability to calibrate, maintain, and sterilize laboratory equipment.
- Ability to work without supervision in accordance with quality standards.
- Analytical skills.
- Precision and accuracy.

#### **EDUCATION:**

- Post Graduate in Advance Medical Laboratory Technician (AMLT) from P.D Hinduja Hospital of Mumbai in the year 2018.
- Bachelor of Science Chemistry from Mumbai University in the year 2016.
- HSC from Andhra Education Society Junior College from Mumbai in the year 2013.
- SSC from Andhra Education Society High School in the year 2011.

#### PERSONAL DETAILS:

- Date of Birth: 20<sup>Th</sup> November 1995
- Place of Birth: Mumbai, India
- Marital Status: Single
- Language Proficiency (English, Hindi, Telugu, Marathi & Urdu)
- Nationality: Indian
- Visa Status: Visit Visa (Valid Till 17th March 2021)

I Promise to fulfill the details assigned to me and shall spare no pain while discharging my service with your esteemed organization.

## (Swapna Priya Akumarthi)