



**Mrs. WAFA K K**

**MOBILE NUMBER:0556474953**

**POST APPLIED FOR- MEDICAL  
CODER / TRANSCRIPTIONST**

**AAPC Certified Professional  
(CPC) Coder, November 2019.  
Member ID# 01756555**

**Visa**

On Husband Visa

**Email**

**wafaraoof786@gmail.com**

**Personal Data**

Date of Birth : 03-08-1995  
Sex : Female  
Nationality : Indian  
Marital Status : Married  
Languages : English, Tamil,  
Malayalam & Hindi

**Professional Qualification**

**AAPC Certified Professional  
(CPC) Coder, November 2019.  
Member ID# 01756555**

**Diploma In Pharmacy (D-Pharm)**

**Carrier Objective**

To obtain employment as medical coder by utilizing my knowledge of medical terminology, medical office procedure, insurance policies and extensive background of CPT and ICD-10- CM coding techniques. I also strongly believe in continuous education and would always retrieve to reach and surpass the organization's goals and objectives.

**Personal Profile**

A pleasant, adaptable and presentable person with the willingness to learn new tasks for the betterment of my career and to the growing needs of an organization.

**Skills & competences**

- Vast knowledge in **ICD-10 CM, CPT and HCPCS**
- Knowledge about Electronic data interchange (EDI)
- Knowledge about protected health information(PHI)
- Excellent understanding of medical terminology and Pharmacology.
- Knowledge about Anatomy and physiology.
- Provides Administrative Support to the Department Team.

**Work Experience**

- Medical coder at Thumbay University Hospital, Ajman. (Duration-5 Month)
- Pharmacist - P.K.M Hospital , Pandikkad; Kerala; India. (Duration-8 Month)
- 1 Year Experience As a Typist In Sharjah (Sahara Typing & Copying; Sharjah; Al Nahdah)
- Pharmacist Trainee- Govt. Medical Collage Manjeri; Malappuram; Kerala; India. (Duration-3 Month)

### **Certification & licensure**

Registered Pharmacist No:  
(Kerala Pharmacy Council)  
Reg. / PRC No: 59872

### **References**

Available on request

### **Training Attended**

Attended 3 months training for medical coding and CPC certification at ENSIGN Medical coding training center, Dubai

### **Professional Organization**

- A life member of the following organizations.
  - Member of American Academy of Professional Coders (AAPC)
  - Pharmacist
  - Kerala Pharmacy Council

### **JOB RESPONSIBILITIES**

- Keeping various knowledge about medical coding processes that include E&M, ER and Radiology. Besides coding different surgical reports such as bariatric, orthopedic, and gastroenterology documents.
- Proficient skills in the execution of facility coding, physician coding, outpatient coding, and inpatient hospital coding procedures in an exact way.
- Inspiring abilities in the operation of VMS systems and Microsoft oriented software applications such as PowerPoint, Excel, and Word.
- Informative in different areas like Pharmacology, Anatomy & Physiology, Psychology, Advanced Medical Terminology, and other related medical sectors.
- Observing knowledge of utmost quality related to medical coding methods and guidelines, including DRGs, ICD-10, HCPCS, and CPT-4

### **Declaration**

I hereby declare that the above Information's furnished by me are accurate and fair reflection of my abilities.

**Wafa. kk**