



# JOSEPH AKHILAS

Seeking an entry-level opportunity with an esteemed organization where i can utilize my skills,training and enhance learning in the field of work.

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UNITED ARAB EMIRATES

## Experience

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### SHOP MANAGER

Akkanath Copy Center(2020-2022)

- Photocopying,printing,scanning and manage all related works
- Dealing with customer queries,preparing promotional materials and displays
- Managing and accounting for all money handling procedures

### CASHIER

Captain Corner Multi Cusine Restaurant (2018-2020)

- Collect payments whether in cah or credit and manage transactions with customers using cash registers
- Provide excellent customer service for each guest entering the restaurant

## Education

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### Bsc.Mathematics Model 2 Computer Science

Mahatma Gandhi University(2018-2021)

### HIGHER SECONDARY

COMPUTER SCIENCE (2016-2018)

## Skills

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- Customer service
- Communication in English.Hindi and Malayalam
- Skilled in microsoft word,excel and power point