**ARYA. BABU**

Mob: 00971- 563650319

00971- 552981610

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**Brief Description**

* Certified Medical Coder ( ID No : 01539920 )
* ICD-10 Certification from AAPC.
* Good knowledge in performing coder duties pertinent to ICD-10, ICD-9, CPT-4, HCPCS and DRG standards andtechniques.
* 1 year experiences in Medical coding.
* Diploma with 9 years and 7 months professional experience in Nursing and Patient care.
* Holding UAE Resident Visa (Family Visa)

**Carrier Profile & Highlights**

Responsible and efficient health care professional with proven leadership and customer service skills, a track record of success in implementing company procedures and a solid medication education, poised to offer exceptional support to dynamic health care organization. Hands on experience obtained via extensive medical education.

**Key Administration Skills**

* Extensive knowledge of medical terminology, anatomy & physiology.
* Strong proficiency of physician coding, in and outpatient coding as well as facility coding
* Highly skilled in performing coder duties pertinent to ICD-9, ICD-10 CPT-4 ,HCPCS and DRG standards and techniques
* Effective communication, interpersonal and organizational skills.
* Claim verification, claim submission, sending and receiving approvals
* MS Word, MS Excel. PowerPoint able to type 65+ wpm
Excellent in using Medical software (HIS, PRACTIZEN, DOK32 )
* Manage outpatient coding for medical centers
* Reviewed insurance providers medical codes
* Determined verification of claims unable to pay out by the insurance company
* Coding guidelines and code with using guidelines
* Capable to adapt new techniques
* Able to maintain and deliver the responsibilities
* Reading and analyzing patient records
* Determining the correct codes for patient records
* Using codes to bill insurance providers
* Interacting with physicians and assistants to ensure accuracy
* Keeping track of patient data over multiple visits
* Managing detailed, specifically-coded information
* Maintaining patient confidentiality and information security
* Translate patient information and into alphanumeric medical code. Collect, post, and manage patient account payments.
* Submit claims to insurance.
* Prepare and review patient statements.
* Review delinquent accounts and call for collection purposes.
* Process payments from insurance companies Maintain strict confidentiality.
* Code patient services and enter into computer.
* Sort and file paperwork.
* Handle information about patient treatment, diagnosis, and related procedures to ensure proper coding.
* Know several different coding systems.
* Follow up to see if a claim is accepted or denied.
* Investigate rejected claim to see why denial was issued.
* Investigate insurance fraud and report if found

**Work Experiences**

* **Eastman Dental center , Abudhabi ( June 2018 to still working**)

Designation : Medical Coder

 **Indoamerican hospital Vaikom, Kerala, India** ( July 2017 to February 2018)

Designation : Medical Coder

Range of Service : Coding and Billing Department

* **Ahalia Hospital - Abu Dhabi** ( Nov 2013 to 13 Dec 2016)

Designation : Health care assistant

Range of Service : Dental Department, Cardiology Department, Insurance

* **Mangala Hospital Mangalore, India** (Dec 2010- July 2013):

Range of Service : Dental Department

Designation : Dental Nurse

* **MIMS Hospital Calicut, Kerala, India** (Sep 2007- Mar 2010):

Range of Service : Medical Intensive Care Unit (**MICU**)

Designation : Staff Nurse

* **KG Hospital Coimbatore, India** (June 2006 – July 2007)

Designation : Staff Nurse

**Duties and Responsibilities**

* Assigning duties and responsibilities to the subordinates
* Insurance Updating
* Knowledge about all insurance tariff like ADNIC, ATENA, AL KHAZNA, DAMAN, THIQA, OMAN INSURANCE, AXA, NEXTCARE, NAS, AL MADALLAH, METLIFE, DUBAI INSURANCE, NGI, SAICO, AMITY, WAPMED, FMC, GLOBEMED, PENTACARE, NEURON, MEDNET
* Manage outpatient coding for medical centers
* Reviewed insurance providers medical codes
* Determined verification of claims unable to pay out by the insurance company
* Responsible for handling different types of medical claims which include surgeryradiology, pathology, E & M etc.
* Extensive knowledge of medical terminology, anatomy & physiology.
* Strong proficiency of physician coding, in and outpatient coding as well as facility coding
* Highly skilled in performing coder duties pertinent to ICD-9, ICD-10 CPT-4 ,HCPCS and DRG standards and techniques
* Effective communication, interpersonal and organizational skills.
* Claim verification, claim submission, sending and receiving approvals
* MS Word, MS Excel. PowerPoint
* Manage outpatient coding for medical centers
* Reviewed insurance providers medical codes
* Determined verification of claims unable to pay out by the insurance company
* Coding guidelines and code with using guidelines
* Capable to adapt new techniques
* Able to maintain and deliver the responsibilities
* Reading and analyzing patient records
* Determining the correct codes for patient records
* Using codes to bill insurance providers
* Interacting with physicians and assistants to ensure accuracy
* Keeping track of patient data over multiple visits
* Managing detailed, specifically-coded information
* Maintaining patient confidentiality and information security

**Healthcare Certification**

* Certificate (AAPC) – CPC Certified professional coder
* Certificate ( AAPC) – ICD10 proficiency assessment
* Certificate (AHA) – BLS

**Professional Qualifications:**

* Medical Coding & Billing Certification Course from Cigma Medical Coding Academy, Cochin,Kerala,India ( from 13st February 2017 to 23 may 2017 )
* Diploma in General Nursing from K.G. School of Nursing, Coimbatore, India

**Personnel Details**

Address : Abu Dhabi, UAE

Phone (Residence) : 00971 563650319

 Date of birth : 19 May 1986

Nationality : Indian

Sex : Female

Marital Status : Married

Languages Known : English, Hindi, Malayalam, and Tamil.