

CV

Mohamed Ibrahim Abdelgabar Mohamed

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Objective

Looking forward for an organization that will appreciate my contributions and reward my efforts, having a team of professionals and quality environment where my knowledge and experience can be shared and enriched.

Academic Qualification:

- High secondary school.
- Ecommerce diploma.
- Microsoft computer software & hardware.

Professional Experience:

- Marketing & sales in Smart goal general trading Dubai since 01/03/2017
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Entry Data :

- prepared documents for data entry
- verified, updated and corrected source documents
- entered data into designated database and forms
- checked printouts and performed statistical checks for accuracy
- recorded all tasks and activities
- prepared and submitted reports
- researched and retrieved requested data

Personal Skills

- Excellent communication skills.
- Fast learner and open to new skills and ideas.
- Flexibility Positive Mental Attitude.
- Judgment and Decision making skills.
- An eye for detail.
- I can work alone or with team.
- Work under pressure permanently.
- Gain the trust of customer and provide high quality services.

Languages Proficiency:

- English
- Arabic

Personal profile:-

Name: *Mohammed Ibrahim*

Father's Name: *Ibrahim*

Marital Status: single

Birthday: 14/11/1985

Nationality: SUDANESE

Declaration

If given an opportunity it will be my earnest endeavor to perform to the best Of my abilities and will try my level best to maintain the standard of your esteemed organization with deep sense of loyalty.