



Moideen Noushad Kumbar

STORE KEEPER

Organized Store Keeper with knack for streamlining inventory processes and improving stock accuracy. Managed warehouse operations to ensure timely and accurate deliveries, contributing to smoother workflow and increased customer satisfaction. Known for fostering collaborative environment and training team members to enhance overall performance.

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📍 Al Ghobrha, Muscat, Oman

EDUCATION

Diploma information Technology MICE Mangalore

06/2014 - 07/2015

Bachelor of Business Management Mangalore university

06/2010 - 05/2014

WORKING EXPERIENCE

STORE KEEPER

Dubai , United Arab Emirate/Bio Link Medical Surgical Equipment & instruments Trading LLC

06/2022 - 08/2024

Achievements/Tasks

- Inventory Management; Recieve, store, and track medical supplies and equipment, ensuring accurate records.
- Monitor stock levels, reorder supplies, and manage stock rotation
- Store items properly storage and organization, ensuring safety and compliance with regulations.
- Verify incoming supplies, issue items to staff, and maintain documentation.
- Track and ensure the proper maintenance of medical equipment.
- Disposal of Expired supplies Safely dispose of expired or damage items
- Inspect supplies for defects or damage before acceptance.
- Delivering excellent service to ensure high levels of customer satisfaction.

MEDICAL STORE EXECUTIVE

Muscat Oman/Skymoon International LLC

08/2015 - 12/2021

Achievements/Tasks

- Manage daily operation of the Medical store.
- Monitor stock levels through system reconciliation and physical stock taking
- Handle Customer inquires and complaints.
- Coordinate with Suppliers and vendors
- Maintain accurate records of transactions and inventory.
- Batch and Expiry monitoring
- Monitor and Maintain Inventory levels of Medical Supplies
- System Based stock Management

SKILLS

Communication Sales Critical thinking

Leadership Staff super vision

Health care safety Organizational skills

Inventory Management Records keeping

Customer service Stock control

Vendor's Relations

Order dispatch coordination

Basic Accounting Problem solving

LANGUAGES

ENGLISH



Hindi



Kannada



Malayalam



Arabic

