

Career Objective

I aspire to take up a career, which commensurate my abilities and skills and intend to pursue a long-term career in a professionally organized sector to learn with the growth of the organization by contributing my best.

VIDYASHAIJU



Contact Details:

Mob:

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Summary of Education

- **AAPC Certified Professional Coder, Membership No. 01743233. GPA 86%**
- Medical Coder Training from Bait Al Hekmah Institute, Ajman, UAE
- Diploma in Telecommunication Technology from Board of Technical Examinations, Kerala State, India
- Post Diploma in Software Engineering
- Typewriting English Lower with Computer Word Processing
- Packages known – MS Office, Internet, Adobe Photoshop

Key Accomplishment

- **AAPC Certified Professional Coder**
- Sound Knowledge of Anatomy, Physiology, Med Terms
- Excellent understanding of Medical Terminology
- Highly skilled in ICD – 10, HCPCS and CPT
- Data Entry, MS Office and Typewriting

Professional Experience

Office Manager and Computer Assistant

ABLE, Insurance Broker, Super Bazar, Kannur, Kerala, India,
From June 2003 to April 2007

Personal Details:

Date of Birth	: 20 May, 1980
Marital Status	: Married
Visa Status	: Residence Visa – Husband Sponsored
Nationality	: Indian
Languages	: English, Hindi, Malayalam & Arabic(reading&writing)